

~~CONFIDENTIAL~~

DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION
OFFICE OR STAFF	OFFICE CODE	REQUEST DATE	OFFICE OR STAFF	OFFICE CODE	REQUEST DATE	NEW BR. & DIV. TOTALS	CODE (Machine Record)
TRAINING	U	10 July 1952	TRAINING	U	10 July 1952		
SUPPORT STAFF TRAINING AIDS BRANCH TRAINING METHODS SECTION	GS-1710-11	575	SUPPORT STAFF TRAINING AIDS BRANCH GRAPHIC AIDS SECTION	GS-1020-11	909		
Educ Spec-Cors Mat			Illustrator - Gen Sup (Place on T/O after U 127)				
Per written request of the Office of Training. No change in T/O strength.			25X1A9a				
NEW OFFICE TOTALS			APPROVAL				
T/O Strength	<input type="checkbox"/>	25X9A2	The T/O changes listed above are hereby approved. Please make changes on office till new machine printed T/O page(s) is				
			Chief, Class. & Wage Div.				

FORM NO. 30-25
SEP 1952

T/O CHANGE AUTHORIZATION AUG 13 1952

Approved For Release 2002/05/01 : CIA-RDP78-03568A000600030012-9

(4-39)

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SECURITY INFORMATION

13 July 1953

MEMORANDUM FOR: Chief, Classification and Wage Division

FROM: Director of Training

SUBJECT: Request for T/O Change - Training Aids Branch

1. It is requested that certain Table of Organization changes, listed below, be approved. These changes are being submitted in an effort to realign, by function, the positions in the Training Aids Branch as well as to provide for the changes in work load since the present T/O was approved.

2. Of the three proposed changes two are merely organizational while the other requires a position classification change and an increase in grade. This increase in grade is necessitated, in our opinion, by the fact that the other Projectionists positions are classified as GS-6, or higher, and are more responsible in nature than a photographic aide position.

3. The following is a tabulation of the proposed changes:

<u>From</u>	<u>To</u>
(A) Clerk-Typing - U107-GS-4 Support Staff Training Aids Branch	Clerk-Typing - GS-4 Support Staff Training Aids Branch Editorial & Reproduction Section
(B) Educational Spec-Cors. Mat. U575-GS-11 Support Staff Training Aids Branch Training Methods Section	Layout & Supervisory Artist - GS-11 Support Staff Training Aids Branch Graphic Aids Section
(C) Photographic Aide - U838-GS-4 Support Staff Training Aids Branch Photographic Aids Section	Projectionist - GS-6 Same Same Same

25X1A9a

for MATTHEW BAIRD

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7/14/53
Kest

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